



# MASSACHUSETTS FILM OFFICE PRODUCTION COMPLETION FORM



**Why do I need to fill out this form?** The Massachusetts Film Office has a fundamental responsibility to the people of Massachusetts to provide meaningful, accurate data regarding the MA film programs. This is part of an ongoing effort to grow and sustain our film, television, commercial and media industries and to continue to provide you with excellent service. Your cooperation is appreciated.

**When should I complete this form?** This form should be completed and submitted once you have completed the work that will be done in MA for this production, including any post that is being performed in MA.

## 1. PRODUCTION INFORMATION

**PRODUCTION TITLE:**

## 2. TYPE OF PRODUCTION *(Check one)*

Feature Film	Commercial	Short Film
Documentary	3D Production	Other <i>(describe below)</i>
TV-Pilot	Animation	
TV-Series or Miniseries	Short Film	
TV-Reality	Student Film	

## 3. PRODUCTION DATES *(These items MUST be completed in order to proceed)*

1st DAY OF WAGE OR NON-WAGE SPENDING IN MA

START DATE OF PRODUCTION

START DATE OF WRAP

END DATE OF WRAP/POST PRODUCTION *(End of spending in MA)*

## 4. FINAL FIGURES *(These items MUST be completed)*

Total MA Qualifying Spend (Payroll & Production, combined):

\$

Total Number of MA Resident Hires *Excluding Background Actors* (Body Count):

Total Number of MA Principle Actor Hires:

Total MA Resident Worker Days *Excluding Background Actors:*

*(1 person working 1 day = 1 Worker Day)*

Total Number of MA Resident Background Actor Worker Days:

*(1 Background Actor working 1 day = 1 Background Actor Worker Day)*

## 5. SEND COMPLETED FORM TO MFO

When you have completed this form, submit it to:

[Catherine Onasanya](#)

Massachusetts Film Office

THANK YOU!

Questions regarding this form? Call the Massachusetts Film Office at (617) 973-8400.